



School Guidance Counselor

Description

The School Guidance Counselor is an administrative role and will be responsible for further developing and implementing a high school counseling program that is aligned with the vision and mission of Calvary Christian School. This position will serve as a champion of student success by closely working with students, teachers, parents and principals, providing needed resources and intervention. The counselor will also help students navigate academic, social, and spiritual issues. Responsibilities include individual student counseling, small group counseling and academic counseling.

- Exemplify and communicate the Christian faith in working with students.
- Oversee the academic and emotional counseling needs of the 8th-10th grade students - assess, evaluate and refer out to develop treatment goals.
- Facilitate small/large group guidance on current topics.
- Help students understand their giftings and unique personalities and offer insights for their future plans.
- Provide direct academic counseling.
- Facilitate the transition from middle school to high school.
- Facilitate the PSAT.
- Promote self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of Christian leaders of tomorrow's society.
- Work directly with the 11th-12th College and Career Counselor and Director of Teaching and Learning to collaborate and plan.
- Coordinate and facilitate parent conferences with Principals, Discovery School Director, and/or teachers as needed.
- Provide insight and assist in developing the master schedule and student placement. ▪ Interpret student records, where necessary.
- Takes responsibility for providing additional counselors for crisis situations. ▪ Recognize and serve as a resource in preventative and responsive services for teachers, administrators, parents/guardians and the community in addressing student concerns. ▪ Obtain ACSI Certification.
- Other duties may be assigned during the year as needed.

Qualifications

- Bachelor's degree in General or School Counseling or other related field.

- Minimum 3 years of experience in the area of School Counseling, Ministry or Education. ▪ Ability to work well with students, parents, staff and the community.
- Excellent oral, written and interpersonal communication.

▪ **To apply:**

<https://calvaryknights.com/> and scroll to the bottom of the page to *Employment Opportunities*