

CALVARY CHRISTIAN SCHOOL

HIGH SCHOOL DISCIPLINE GUIDELINES 2008-2009

The Calvary Christian School Handbook provides the general conduct parameters and the discipline philosophy for our school. It is our prayer to see our students mature adequately in the areas of self-discipline and personal accountability. For CCS to accomplish all that is possible in the lives of its students there must be several essentials established:

1. Respect for authority, which leads to
2. Obedience to rules/regulations
3. Clear boundaries for acceptable behavior and
4. Definite consequences for violation of standards
5. Unconditional forgiveness for genuine repentance

Numbers 1 and 2 above speak to the heart of our task as parents and teachers. We are to raise our children in the “fear and admonition of the Lord.” Creating and maintaining discipline in the student’s life is crucial in developing his/her later submission to the Heavenly Father. Hebrews 12:17 instructs, “Obey them that have the rule over you, and submit yourselves: for they watch for your souls, as they that must give account.”

Numbers 3 and 4 above speak to the necessity of this particular document. Sadly, it is part of the human nature that demands that we know our boundaries. While God handled this original task with ten positively worded commandments, history has proven that more concise and specific parameters are essential.

Number 5 emphasizes the necessity of genuine forgiveness, restoration, and forgetting what is behind. This is only possible through the power of Christ in the life of a believer.

As Christians, it should be our goal to be Disciples of Christ in attitude and action. This behavior is summed up in Matthew 22:37-39; “Jesus replied:” ‘Love the Lord your God with all your heart and with all your soul and with all your mind.’ This is the first and greatest commandment. And the second is like it: ‘Love your neighbor as yourself. While we all may work on this general, yet all encompassing goal for our lives, more specific guidelines are needed for students. This document helps to clarify the boundaries and standards of student’s behavior at CCS.

While students are not always expected to tell on other students who violate any school discipline guideline, it is important to realize that we have Scriptural accountability, the testimony of our school in the community, and the safety of our school family to consider. Therefore, students are expected to learn to use the Matthew 18 principle of confronting classmates whose actions are outside the boundaries of acceptable behavior. If no change occurs, authorities (parent, teacher, principal, coach, etc.) should be notified to insure accountability.

Please be reminded that willful self-discipline and deliberate obedience to school conduct expectations will eliminate your concern for any of the consequences on the following pages. **In addition, respect for authority and obedience results in God’s blessing in our lives.** Violations fall into three categories, A, B, and C. Each category is not all-inclusive. Consequences may vary due to circumstances.

“A” VIOLATIONS

OFFENSE

1. Gum, candy, food, or drink in any unauthorized place
2. Running in the building/hallway
3. Horseplay/disruptive behavior/passing notes
4. Littering
5. Indiscreet behavior or language
6. Casual display of affection
7. Being in restricted area without permission
8. Failure to sign in or out at the office upon late arrival or early departure
9. Parking violation
10. General disobedience
11. Not having textbook covered
12. Boys coming to school unshaven

TYPICAL PENALTY

Warning, parent notification, and/or detention

TARDIES TO HOMEROOM OR CLASS (Tardies accumulate per quarter)

After the 3rd tardy and every second tardy thereafter – weekday morning detention.

DRESS CODE VIOLATIONS (These accumulate throughout the semester)

Each Offense – Students must change clothes before returning to class. Detention may be issued.

Unexcused tardy or absence will be given as a result for any missed classes. Continued violations will escalate disciplinary measures.

EXCESSIVE DETENTIONS

It is our desire that change of behavior and self-discipline occurs with the least amount of intervention possible. However, it is difficult to know exactly what interventions and to what extent is necessary to accomplish the desired change of behavior. The following consequences will be issued for any combination of detentions accumulated during any given semester.

6 detentions = Saturday detention – 2 hours

7 detentions = Saturday detention – 4 hours

8 detentions = Suspension – 1 day

Additional detentions = Administrative discretion (Multiple day suspension, disciplinary probation, or withdrawal/expulsion).

DETENTIONS

There are 2 kinds of detentions:

1. Weekday – Meet in designated High School room on Thursday from 7:00 AM – 7:50 A.M.
Anyone that is late will stand up for the entire time. Over 5 minutes late = no admittance and detention is listed as a **No Show** and the student will be issued an additional 2nd detention to serve.
2. Saturday – Meet in designated detention room from 8:00 AM – 12:00 noon
1 – 4 hours depending on violation
Anyone that is late will stand up for the first hour. Over 5 minutes late = no admittance and detention is listed as a **No Show (to Saturday School) = 1 day of suspension.**
Repeated “No Shows” to assigned detentions will result in Suspension from school.

SUSPENSIONS

Each day of suspension carries an academic penalty.

1. Academic penalty – Each day of suspension the student will have one point deducted from their quarterly report card average for each class.
2. Daily work for that day must still be completed or made up (so student will not fall behind).
3. Tests/major projects due on the day of suspension – must be made up and/or given to the teacher when they return to class.

“B” VIOLATIONS

1. Cutting class (absent without specific permission)
2. Copying (Cheating) homework (**zero issued plus punishment below**)
3. Profanity (general, not directed at anyone)
4. Disrespect/rudeness to any faculty, staff or adult
5. Lying to a teacher (intentional deception)
6. “Borrowing” without specific permission
7. Careless driving/speeding may result in suspension of campus driving privilege and/or monetary fine
8. Taunting, badgering, or provoking another student (including athletic events)
9. Excessive or egregious “A” Violation(s)
10. Cell phones- Cell phones and other communication and listening devices must be turned off and stored ONLY in the student’s locker or vehicle during school hours. Students may not have their phones in their possession, in their book bag or inside a purse that is carried during class periods, break, or lunch. ***These devices may not be visible in any way once the school day begins.*** We ask that students leaving school before 3:15 refrain from use until after they exit the buildings. Students found in possession of a cell phone will have the phone taken to be returned to a parent only and will receive a Saturday detention for the first violation.
11. Electronic devices, other than cell phones (equipment will be confiscated and given to the Principal and will be returned only to the parents) – Due to the continual introduction of new electronics such as i-phones, etc. with cell phone and internet capabilities, it will be considered as a cell phone device even if the student is only listening to music files.

TYPICAL PENALTY

(Any excessive violations could result in suspension or withdrawal)

- 1st Offense – Saturday detention (2-4 hours)
- 2nd Offense – Suspension (1-2 days) with academic penalty
- 3rd Offense – Suspension (3-5 days) with academic penalty

“C” VIOLATIONS

1. Cheating on test – zero and suspension
2. Cheating on exam – course failure for semester
3. Truancy –suspension/expulsion
4. Illegal drug use, sale, consumption, or possession – expulsion
5. Alcohol/Tobacco use, sale, consumption, or possession – 1st Offense – Suspension or Expulsion
2nd Offense – Expulsion
6. Present in situation above but not participating in drug, alcohol, or tobacco use - Suspension or Expulsion. **NOTE:** Tobacco use includes chewing tobacco, snuff, etc.
7. Sexual Immorality/Fornication/Promiscuity/Obscenity – Suspension/Expulsion/Withdrawal
8. Sexual Harassment (verbal or physical) – Suspension or Expulsion
9. Pregnancy or responsibility for – Expulsion/Withdrawal
10. Abortion or responsibility for – Expulsion/Withdrawal
11. Possession of deadly weapons (fire arms, knives, explosives) – Expulsion (Muscogee County Sheriff’s Department will be notified).
12. Continued disrespect or profanity directed to any faculty, staff, or adult – Suspension or Expulsion
13. Skipping School – Suspension with academic penalty
14. Vandalism – materials to repair damage and labor costs will be reimbursed plus 1-5 days suspension or expulsion, depending on the damage – (Muscogee County Sheriff’s Department will be notified)
15. Fighting – Suspension
16. Profanity (directed at someone) - Suspension
17. Premeditated stealing/Theft – Suspension or Expulsion
18. Threats or malicious actions either physical or verbal made to or against others or self that would be considered harmful in any way – Suspension/Expulsion
19. Any other act of misconduct which, in the opinion of the Administration, is found to be inexcusable, and/or brings dishonor to one’s personal testimony or Calvary Christian School will receive discipline. This includes, but is not limited to any of the following: improper postings on “MySpace”, “FaceBook” or text messaging. We have no desire to monitor student behavior outside the classroom or online, however, we have, on occasion, had to deal with discipline issues related to what a student has written or posted to these social networks or through the phone lines.

Due to the limitless variations in offense, mitigating circumstances, and the potential to properly minister to students’ spiritual growth, punishment may vary. A Discipline Committee will be convened as necessary to deal with “C” violations. We pray for God’s wisdom, direction, and grace as these **issues** arise.

The discipline policy applies to students on campus, field trips and at all school related functions. However, when serious offenses outside of the school limits occur and become public and impact the reputation or character of the school (24/7/365), disciplinary measures may also be taken. When student behavior makes disciplinary measures necessary, such measures will be carried out firmly and consistently.

GENERAL

Normally, classroom guidelines for behavior and work may vary slightly among teachers. Students are expected to adjust and accommodate these differences. While enrolled at CCS, students are expected to be a good example and testimony 24/7/365 both on and off campus.

A POSITIVE APPROACH

To conclude this document, let's review how we can avoid conflict at home and at school, and insure God's blessing in our lives. Here are "Ten Commandments" by which to live.

While a student at CCS:

1. Be respectful to school personnel at all times
2. Follow school handbook guidelines
3. Be respectful of the rights and property of others
4. Be punctual
5. Be attentive and responsible to your teachers
6. Be polite, positive, caring, and gracious
7. Cheerfully abide by the dress code
8. Pursue morally pure conduct
9. Expect the best out of yourself
10. Prayerfully and physically support your school

APPEARANCE POLICY

The following factors are taken into consideration in developing an appearance policy:

1. Biblical exhortations regarding modesty, moderation, and propriety.
2. Appropriateness for the activity
 - not too casual, which encourages a playful atmosphere
 - not too formal, considering the nature of children and young adults
3. Effect of orderliness in appearance on self image, respect for others, and a positive learning environment without distractions
4. Understanding of the trends in styles, availability of apparel, and the desire to keep costs reasonable

It is essential that students, parents, and faculty members adhere to the program on a daily basis because the personal appearance of each member of the student body reflects upon the entire school. Students are expected to dress in a neat and modest fashion, appropriate for the activities in which the students are involved.

ACCEPTABLE

GIRLS: all tops must be no lower than 4 closed-finger widths from collar bone

GIRLS: tank tops and camisoles worn under sweaters, shirts, & tops must be no lower than 4 closed-finger widths from collar bone; must **completely cover** bust line and midriff and be loose fitting, if visible

GIRLS: dresses and jumpers that are no more than 2" above the knee

ALL STUDENTS: (Tops/shirts can have no writing or pictures except Calvary related)

- Collared polo-style shirts
- Collared button-up shirt
- Turtle/mock neck shirt
- Dressy-style blouses and tops (i.e. "baby dolls")
- Zip-up hoodie or jacket with dress code approved top underneath (logo must be no more than 2" unless it is a Calvary logo)
- Sweaters
 - button up (cardigan)
 - crew neck pullover
 - v neck with crew neck or dress code approved top underneath
- Outerwear (garments to keep you warm) logo must be no more than 2" unless it is a Calvary logo
- Casual and cargo-style pants
- Walking and cargo-style shorts that are no more than 2" above the knee
- Skirts that are no more than 2" above the knee
- Skorts that are no more than 2" above the knee
- Capris
- Leggings with approved length dress or skirt
- Pants or shorts worn at the natural waist
- Pants or shorts that are loose fitting
- Sandals or flip-flops

UNACCEPTABLE

BOYS: hair that is over the eyebrows, collar or mid-ear

BOYS: facial hair

ALL STUDENTS:

- Crew neck T-shirts unless under a sweater
- Pull-over hoodie
- Pull-over sweatshirt
- Tank tops or camisoles (unless covered by a dress code approved top)
- Spaghetti straps or halter tops
- Any shirt that covers the midriff, but moves to reveal the midriff when the student sits or reaches
- Sportswear material or athletic-style shorts or pants
- Shorts or pants (and jeans on Friday) with frayed areas, holes or patches
- Low riders or hip-hugger style pants, shorts, or jeans on Friday
- Chains on belt or wallet
- Any item with spikes
- Hats and caps worn inside the building or classrooms
- Visible tattoos and body piercing (other than earring for girls)

FRIDAY DRESS

- In addition to regular dress code, students may wear CCS, clearly Christian (positive, uplifting imagery/message) or plain T-shirts, or CCS hoodies/sweatshirts. (T-shirts must be outerwear – no “Hanes” or “Fruit of the Loom” undershirts.)
- Modestly loose fitting jeans (with no holes or frays) are allowed and must be worn at the natural waist

MISCELLANEOUS

- Boys’ shirts must be tucked in at all times (except on Fridays)
- Boys must have belts on at all times
- Jewelry and makeup is to be neat and simple
- Hair is to be clean, neatly groomed, and trimmed. Students are not to wear extremes in hairstyles or hair colors
- Students are not permitted to wear camouflage items (camo jackets may not be worn in the classroom)
- Boys are to be clean-shaven

Every effort has been made to be clear; however, if an interpretation is to be made, the school administration will have the final say.

SCHOOL-SPONSORED, ATHLETIC, AFTER-SCHOOL, OR RECREATIONAL/RETREAT ACTIVITIES

Regular school clothes, warm-ups, sweats, or other recreational wear is appropriate. Shorts may be worn that extend to mid-thigh or no less than a four inch (4”) inseam. Pictures and logos are fine if they are conservative. Boys must wear shirts and girls’ tops must be modest in appearance. (No halter-tops, backless or strapless tops allowed. Midriff must be covered and the bust line may not be revealing in any way.)

FORMAL OCCASIONS

Some occasions require a more formal appearance. Boys should wear a suit and tie or tuxedo. Girls’ dresses must completely cover bust-line and midriff.

I will review the **CCS High School Discipline Guidelines and Handbook** (handbook is at www.calvaryknights.com).

Student Name: _____

Grade: _____

Student Signature: _____

Parent Signature: _____

Date: _____

Please have form signed and return to 1st period teacher by
Monday, August 18, 2008.

