

# 2007 – 2008 YEARBOOK

Calvary Christian School  
7556 Old Moon Road  
Columbus, GA 31909  
Calvaryknights.com

Straight from the heart and into the yearbook! Our staff is now offering the opportunity to “personalize” the yearbook in a very special way with a “Public Display of Affection” (PDA) ad. Space is available to congratulate a graduate to tell your student how proud you are! Regardless of the occasion, your ad provides a great way to recognize a student or event that our staff may not otherwise be able to cover. To reserve your space, follow these guidelines:

- 1) Complete the order form provided.
- 2) Provide photos for the ad. Note tips for submission on this sheet.
- 3) Write text for the ad on the order form or attach it on a separate sheet.
- 4) Provide payment
- 5) Deliver or mail all of the materials to yearbook staff by deadline indicated.

## Photo submission guidelines

- Do not cut, glue or tape photos.
- Care will be taken to return photos; however, copy prints should be submitted for irreplaceable photos. The school, yearbook staff and the yearbook company do not accept responsibility for lost or damaged photos.
- Select vertical (tall) photos for vertical spaces and horizontal (wide) photos for horizontal spaces.
- Photos will be enlarged or reduced to fit the layout.
- Writing lightly in pencil, put your name, address and phone number on the back of each photo.
- Again, lightly in pencil, number the back of photos to match the numbers on the design you selected.
- Photos will be returned when yearbooks arrive.
- Digital images may be submitted in .jpeg format (please email Julie Ann Crane **prior to** sending digital images – [julieanncrane@calvaryknights.com](mailto:julieanncrane@calvaryknights.com)).

## Special Consideration

The yearbook staff will choose/design a layout to best suit the photos and text provided. The yearbook staff reserves the right to reject photos or text or to ask the customer to make changes to conform to the staff’s standards. No business information will be included in personal ads.

Ad & Payment Deadline – November 1st